



East Elgin's Sportsmen's Association Video Surveillance Policy

The East Elgin Sportsmen's Association makes use of video cameras throughout the property, to increase security, monitor and investigate safety issues, etc.

- 1) The East Elgin Sportsmen's Association shall use cameras strictly for the purpose of security concerns, property damage, theft, harassment, and random monitoring of the ranges with 24-hour surveillance.
- 2) Camera footage is to be observed only by members of the Board of Directors and or those members assisting the board with the use of recording technology, whom have been given approval to investigate camera footage data, and have signed East Elgin Sportsmen's Association's confidentiality agreement.
- 3) As dictated by a member's resolution dating April 02, 2016, no footage shall contain audio recording. Conclusive footage may be stored separately from the camera recording system for the purpose of an investigation.
- 4) The misuse of video camera footage shall immediately be referred to the disciplinary committee.
- 5) In the event of criminal activity being recorded, the members viewing the footage are required to contact the appropriate law enforcement authority, and notify all Board of Directors.
- 6) The board of directors to ensure all reasonable security measures be put in place and maintained.
- 7) Any requests by outside agencies such as law enforcement or the CFO's office to view or acquire recorded footage will be accessed on a case by case basis and left up to the discretion of the Board of Directors.